

KINGSMEAD SCHOOL

English as an additional language (EAL)

Policy:

1. All EAL pupils should where appropriate attend classes in every subject.
2. Additional English teaching should be provided (at parents' expense) as and when necessary.
3. The objective is to meet the individual needs of each pupil.
4. Entry for public examinations and pursuit of examination courses will be a matter for discussion between parents, pupil Head of EAL and the Deputy Head.

Procedures:

1. Pupils should be assessed before admission and only admitted to the school on the understanding of the need for additional English tuition to be provided as deemed appropriate by the school and the parents. Such tuition will normally be out of school time.
2. Due consideration should be given to the stage at which EAL pupils are entering the school. The Head of EAL will decide what level of support should be provided.
3. Heads of Departments and subject teachers should be fully briefed as to the English capability of all EAL pupils and the expectations of them in lessons.
4. Pupils withdrawn from lessons should a) work in the library unless being supervised elsewhere, b) have work set or homework to complete in that lesson and c) have some support/monitoring of the use of this time. The form tutor and Deputy Head should ensure that such support/monitoring takes place.

J F Perry

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